

GAFTON COMMUNITY LIBRARY
Board of Trustees Meeting
March 15, 2018

Trustees in attendance: Leanna Sweet, Jillian Price, John Darling, Joseph Allain, Frank Higgins, Patrica Pafundi, Susan Brown, and Director, Natalie Hurteau.

I. Approval of the minutes of February 13, 2018: One correction—the item sold to John Darling was a table, not a bookcase. MOTION: J Darling moved, J Price seconded, to accept the minutes as amended. All in favor; motion carried.

II. Director's Report

- Circulation for digital items has increased and print circulation has decreased.
- Flipster, UHLS provided digital magazine app, usage has increased.
- The young adult book club has been meeting and enjoying the snacks provided—6 attendees.
- Game night has about 16 attendees.
- STEAM attendance has 4-6 attendees.
- Snow days have been interfering with the adult evening book club.
- Sarah will be doing an art journaling group in April—a series of classes for teens and adults on Fridays.
- The receipt printer has been ordered and received, but not yet set up.
- The McCarthy Grant specializes in providing funding for projects that serve Rensselaer County families. Natalie will try to do a grant that incorporates the state aid construction grant.
- We have no policy for weather related closings; there should be a written policy in place.
- HEPA filters would be helpful for allergy prone employees and patrons.
- The Brunswick Library has gone fine free. This may be something Grafton might be interested in.

III. Treasurer's Report

UHLS has informed us that an expense report is required each month. Frank will be able to provide this; he has provided a very complete accounting.

Museum passes: We have the Clark passes for 4 people. We purchased a museum pass for the USS Slater in Albany. We need to make decisions about providing museum passes for patrons. Natalie will investigate what passes are available and their costs.

IV. Committee Reports

Building and Grounds: The fire/carbon monoxide detectors are being considered for inclusion in the next grant.

Run for the Roses: The committee has met. Discussions with the new timer, Finish Right Timing, have occurred. We will sign with him. Trustees are requested to bring in at least one new sponsor. The race is Sunday, August 12.

V. Old Business

2016-17 Construction Grant: Bill Gundrum is nearly finished with the basement project. The job will be photographed, receipts will be gathered, and the grant will be closed out.

We have been awarded the 2018 Arts Grant.

2018 Construction Grant: We have not yet heard about this grant application.

Wellness Program—co-sponsored with the Senior Center: 10 people must enroll for this program to move forward. It is basically a Weight Watchers program. It will be held on Tuesday afternoons, 1:30-2:30, for 10 weeks.

Ethel Simmons Scholarship: It has been publicized in the Eastwick Press.

V. New Business

Good Friday Program: Natalie and Sarah will both participate with the Senior Center in an intergenerational Easter Egg dying program. They will do glitter tattoos from 10:00-12:00.

The Grafton Summer Festival will be on Saturday, July 14.

VI. Open Discussion

The Arts Grant has been closed out.

Copier: Last month this discussion was tabled. All equipment is operating well at the moment so there was no movement on this issue.

VII. Adjournment

MOTION: J Darling moved, P Pafundi, to adjourn.

Respectfully submitted,

Susan Hasbrouck Brown
April 8, 2018